

Exercise of the right to access your personal data (under Art. 15 of the General Data Protection Regulation)

I, the undersigned _____ born in _____ on ___/___/___ residing and domiciled at _____ in (address) _____ no. _____, pursuant to the legislation in question, request confirmation of the existence of personal data of the undersigned, within this company, for the processing relating to _____ and to be notified accordingly (please tick):

- i. the categories of personal data concerned;
- ii. the purposes of the processing;
- iii. the recipients or categories of recipients to whom the personal data have been or will be disclosed, specifically in case of recipients from third countries or international organizations;
- iv. the proposed storage period of personal data or, if not possible, the criteria used to define that period;
- v. where the data are not collected from the data subject, all available information on their origin;
- vi. the existence of automated decision making, including profiling, and, at least in such cases, meaningful information on the logic used, as well as the importance and envisaged consequences of such processing for the data subject;
- vii. adequate safeguards - as under Article 46 of the GDPR - on the transfer of data to countries outside the EU.

Details of a valid identity document:

We look forward to receiving your kind reply.

Place....., date SIGNATURE